Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**D.R.COLLEGE**
Name of the head of the Institution	**Dr. P. Ch. Saikia**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03774285607**
Mobile no.	**9435354399**
Registered Email	**drcollege49@gmail.com**
Alternate Email	**iqacdrcollege49@gmail.com**
Address	**Circuit House Road**
City/Town	**Golaghat**
State/UT	**Assam**
Pincode	**785621**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mr. Jinku Borkotoky**
Phone no/Alternate Phone no.	**03774285607**
Mobile no.	**9435350974**
Registered Email	**jinku69@gmail.com**
Alternate Email	**iqacdrcollege49@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.drcollege.ac.in/page-details.php?name=Report-of-AQAR&pgurl=ce9b81c9b5f807371bee5ad73

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.drcollege.ac.in/pdf/7b1024cfb79118c93a36434f0c00045f5abb9e9b.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**2.69**	**2004**	**08-Jan-2004**	**07-Jan-2009**
2	**A**	**3.11**	**2011**	**08-Jan-2011**	**07-Jan-2016**

6. Date of Establishment of IQAC	**21-Nov-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
FDP on E content and e	**26-Mar-2019**	**36**

content development	6	

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
D.R.College	Laboratory Equipments Grant	DHE	2018 365	150000
D.R.College	Infrastucture Development Grant	RUSA	2018 365	8601011
D.R.College	Equity Initiative Grant	RUSA	2018 365	111111
D.R.College	Infrastucture Development Grant	RUSA	2018 365	148989
D.R.College	Equity Initiative Grant	RUSA	2019 365	170000
D.R.College	Equity Initiative Grant	RUSA	2019 365	18889
Department of Zoology	Inspire Grant	DBT	2018 90	800000
D.R. College	Education Excursion	DHE	2018 365	100000

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. up gradation of digital library with student amenities 2. Departmental wall magazine competition 3. Orientation programme for new comer students 4. Preparation of prospectus and college routine and academic calendar 5. Publication of students research articles(New Horizon) and teachers(Reflection)

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Separate departmental classrooms for the Arts Stream.	Constructed under RUSA grants
2. Archives Room for History department	Tenders process completed
3. Construction of Cricket Pitch and Volley Ball Court.	Completed under UGC-RUSA grants
4. Acquisition of outdoor and indoor sports equipments	Most of the facilities were purchased under RUSA grant
5. Setting up of Central Instrumentation Centre	Set up in the new science building with new equipments
6. Up gradation of Mathematical laboratory.	Purchase of mathematical software including new PC
7. Setting up Campus Announcement system	Tenders process completed
8. Up gradation of Language Lab.	Reinstalled with upgraded hardware
9. Workshop and training on ICT development for Teachers	two numbers were conducted for faculty members

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	29-Jan-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2018

Date of Submission	04-Mar-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

> **1.1 The college follows the academic calendar of affiliating university and curriculum is fixed by affiliating university and the college keeps the university informed through Internal Semester Monitoring Committee.**

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NA	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	49	68

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NA	Nill
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The IQAC called for a meeting among the Heads of The Departments to prepare a bilingual feedback format as per NAAC format guidelines with small modifications suited to the institution. Feedback was taken on: Questionnaire 2: Students Feedback on teacher Questionnaire 3: Students overall evaluation of the programme and teacher Teacher members are selected randomly from the departments as supervisors to carry out feedback inter changeably across the departments. The feedback forms are distributed among the students in the presence of the supervisor and the collected fill up formats are then submitted to the Head of the Institution. The feedback forms are then handed over to an External Evaluator who derived the average feedback value for the institution. The individual feedback report was then handed over to the respective departments while both the individual and departmental feedback reports were submitted to the IQAC for necessary perusal and information. The Heads of the departments were then invited by the Head of the institution and consulted for adopting necessary remedial measures to deal with shortcomings, whatever was found in the feedback report.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Major in Economics, English, Assamese, Education, History, Philosophy, Political Science	450	1250	469
BSc	Major in Physics,Chemistry,Mathematics,Zoology, Botany,Statistics, Computer Science, Biotechnology	200	756	227
BCA	Nill	20	23	7

| MSc | Life Science | 16 | 110 | 16 |
| PGDCA | Nill | 20 | 21 | 11 |

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1851	32	56	4	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
Nill	Nill	Nill	Nill	Nill	Nill
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is no standard mechanism for student mentoring system but college enrolls students in major course only because of which they are under regular and constant watch of the departmental teacher members as their mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2338	56	1:42

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
60	56	4	2	27

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NA	Nill	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
PGDCA	Nill	year	31/05/2018	16/07/2018
BCA	Nill	Semester	31/05/2018	06/07/2018
MSc	Nill	Semester	26/06/2018	13/07/2018
BSc	Nill	Semester	31/05/2018	14/07/2018
BA	Nill	Sremester	31/05/2018	14/07/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college conducts regular two in semester examinations, departmental seminars, assignments and maintains attendance register as per guidelines of affiliating university. The Internal assessment marks are given after assessment of performances in the above indicators. The individual departments maintain record register.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC prepares academic calendar in accordance with university calendar in the beginning of each academic year. The academic calendar mentions student registration process, admission time, in semester and end semester examination time schedule, dates of assignments, group discussion, student feedback and other co-curricular activities. As regards other extracurricular activities, it mentions college foundation day, students' election days, celebration of special days and festivals, holidays, study leaves.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.drcollege.ac.in/all_news_academic.php#

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0	PGDCA	Nill	11	11	100
0	MSc	Life Science	16	16	100
0	BCA	Nill	7	7	100
0	BSc	Major in Physics,Chemistry,Mathematics,Zoology, Botany,Statistics, Computer Science, Bio technology	171	120	70.17

0	BA	Major in Economics, English, Assamese, Education, History, Philosophy, Political Science	369	206	56.00

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NIL](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	365	DST,Govt.of India	1000000	1000000
Minor Projects	730	UGC	230000	230000
Minor Projects	730	UGC	390000	390000
Minor Projects	730	UGC	394000	394000
Minor Projects	730	UGC	160000	160000
Minor Projects	730	UGC	150000	150000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
PhD on the topic on Exact Genrating Functions and Congruences for Some Partition Functions	Nilufer Manna Begum	Tezpur University	27/06/2019	Mathematics

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NA	Nill	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
Botany	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	NA	NA	Nill	0	NA	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	NA	NA	Nill	Nill	Nill	NA
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Presented papers	7	18	Nill	Nill
Resource persons	Nill	2	1	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awereness Programme on Cyber Crime	District Administration (police)	5	102
International Yoga Day	Extension Activity Cell,D.R. College	13	72
Flood relief Distribution	NSS/ACTA,D.R.Coll ege	10	25
World Environment Day	NSS, D.R.College	5	72
K.C. Das Memorial State level Debating	ACTA, D.R.College	15	86
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NA	0	0	Nill	Nill
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nill	0	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4000000	3238996

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0 (LE)	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	28154	3628646	310	156192	28464	3784838

Reference Books	8704	2018579	105	118000	8809	2136579
e-Books	3136235	205900	Nill	Nill	3136235	205900
Journals	23	480395	Nill	6500	23	486895
e-Journals	6236	5900	Nill	5900	6236	11800
Digital Database	1	Nill	Nill	Nill	1	Nill
Others(specify)	1	1880000	1	200000	2	2080000
Others(specify)	11	181440	Nill	25920	11	207360
Others(specify)	11	195520	Nill	2600	11	198120
Others(specify)	20	978310	Nill	21385	20	999695

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	127	30	10	20	30	10	15	2	4
Added	25	10	0	0	10	2	1	0	2
Total	152	40	10	20	40	12	16	2	6

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
365000	315000	350000	152000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1.The IQAC conducts orientation programme annually on the eve of each academic session and acquaints the students about the academic and infrastructural facilities of the college. 2.The science departments maintain their laboratories individually and the laboratories are used as per general routines. 3. The librarian conducts orientation programme on the eve of each academic programme for the students. The library staff keeps stock of new arrivals of materials, disbursement of reading materials among the students and flow of visitors by utilising both manual and e-software for records. 4.The college authority takes the services of the Sports and Gymnasium cell for the up keeping of the sports complex and the iQAC lends its helping hand in this regard. 5.The facilities like computers and classrooms are subjected to periodic inspections and are utilized as per general routine schedule of the college.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1.SN Roy Memorial 2.Purnakanta Gohain Memorial 3.Dr. A.N. Dutta 4.Late Rajan Kr.Padmapati award 5. Prafulla Sarma Tamuly Memorial	7	22000
Financial Support from Other Sources			
a) National	Ishaan Uday 2. Ex Serviceman 3. Sainik Welfare	77	406600
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NA	Nill	Nill	0
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of

scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passedin the comp. exam	studentsp placed
Nill	00	Nill	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Nill	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	Nill	NA	NA	NA	NA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Week	Institutional	700
Youth Festival	Inter University	6
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	00	Nill	Nill	Nill	Nill	Nill

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college students union forms an important part of the college fraternity in terms of their membership in various decision making bodies and activities of the college such as RUSA and UGC implementation committee, students grievances cell and different activities of IQAC cells. Various festivities and Freshmen Social, Parting Social, College Week are independently organised by them with the help of administration. They extend helping hands to the college administration in celebrations such as Republic Day, Constitution Day, Independence Day, College Foundation Day, Science Day. World Environment day etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

(a)The individual departments were provided authority to take their own decisions regarding choice of certain subjects under CBCS and adoption of policies for their departments. (b)The Principal, governing body, academic council and individual cells were involved in adopting policies, measures and rules and regulations regarding examination, admission, code of conduct, finance and other support services in the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The IQAC undertook many reformative and suggestive measures to boost research atmosphere and academic environment of the college and a Research Cell was established in the college. Two annual publications named 'Reflection' and 'New Horizon' were introduced to be brought out under the

	aegis of the publication cell of the college.
Teaching and Learning	(b) Modernized digital classrooms along with departments were constructed for both Arts and Science Stream to give boost to traditional classroom teaching – learning process.
Library, ICT and Physical Infrastructure / Instrumentation	Library services were automated procurement of up to date software for library management was ensured for library management as prescribed by UGC-INFLIBNET and other regulatory bodies.
Examination and Evaluation	The college conducts the evaluation process as per the regulations of Dibrugarh University. However, the teaching departments maintain systematic records of internal assessment conducted during the last years. Further, the departments generally highlight the good practices adopted in conducting the formative assessment during the class hours

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	The college uses the Academic DCL software for transparent functioning of the finance and accounts section of the college. It has yielded greater accuracy in financial transactions and regular audit of account books and maintenance of transactions.
Student Admission and Support	The college uses online admission process for prospective students of the college. The admission process involves uploading of forms in the college website and submission of filled up forms by the students. Up gradation of admission process was done by setting up of server with networking system in the college.
Administration	The college authority made extensive use of mobile apps like Whats App and Telegram to use them as mode of communication with the faculty members and office staff members by creating numerous groups for immediate dispatch of messages and information regarding orders, instructions and activities of the college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support

		workshop attended for which financial support provided	professional body for which membership fee is provided	
Nill	NA	NA	NA	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NA	NA	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Oreintation Programme	1	Nill	Nill	30
Short Term Course	3	Nill	Nill	7
Faculty Development Programme	13	Nill	Nill	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1	1	1

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal audit through retired govt. officers and external financial audit is done by government auditors. In case of UGC, RUSA, funds the institutions takes the service of Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

NA	0	NA
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6.4.3 – Total corpus fund generated
0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliating University	No	Nill
Administrative	Yes	Affiliating University	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)
NA

6.5.3 – Development programmes for support staff (at least three)
NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)
1.The college fraternity supported measures to promote tie ups with community organizations and holds dialogues with social activists on a wide range of issues like,i.e. democratization, respect for human rights and freedom of expression, women's rights, education and the environment. Such activities reach out to the community because the people themselves are participants in such activities. 2. E Resources and journals were purchased and augmented through the Bibiliophilia cafe to cater to the needs of the students and faculty members. 3.Sports and gymnasium facilities were augmented by purchasing state of the art facilities and equipments.

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year					
Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	FDP on E Learning and e content development	15/03/2019	26/03/2019	31/03/2019	43
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	NA	NA	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Dustbins have been installed at appropriate places inside the campus 2. Plantation programmes were initiated through the Beautification cell of the college 3.Solar panels were installed for lighting in the campus 4.The college campus was declared tobacco free zone 5. Setting up of incinerator for sanitary napkin disposal in the Girls common room

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Since the setting up of the YOGA training centre, the students community has immensely benefited from the regular yoga practices which in turn helped in maintaining and enhancing both aesthetic and academic temperaments in the college. 2. The Event Management Cell of the college took utmost care to initiate awareness drives among the students regarding cyber crime,drug abuse

and illicit trafficking by hosting special talks delivered by Resource Persons and Practitioners in Administration.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.drcollege.ac.in/pdf/000297eafe8d2856e1d3e2d2d7aefcbefc043d33.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college NCC team was highly active in its community driven programmes led by an able and effective leadership provided by Mentors. The NCC girls team showed particular skill and temperament in giving shape to many activities which drew attention of the community, i.e. road cleaning, foot rally, blood donation camps and plogging in and around the college and other town areas.

Provide the weblink of the institution
https://www.drcollege.ac.in/pdf/82feffd45a86a729fd6f47a236aa3403bb6404cb.pdf

8.Future Plans of Actions for Next Academic Year

1. Completion of Indoor Stadium Project in college premises. 2. Setting up of Digital Notice Board in Administrative Building. 3. Purchase of more equipments for differently- abled students. 4. Up gradation of existing digital classrooms of the college. 5. MOUs with governmental and non governmental bodies or institutions. 6. Career enhancement through career counseling and guidance cell. 7. Completion of Central library construction project. 8. Regular Students Seminar for newly introduced CBCS system.