



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		D.R.COLLEGE
Name of the head of the Institution		Dr. Putul Chandra Saikia
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03774285607
Mobile no.		9435354399
Registered Email		drcollege49@gmail.com
Alternate Email		iqacdrcollege49@gmail.com
Address		Circuit House Road, Golaghat
City/Town		Golaghat
State/UT		Assam
Pincode		785621
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Jinku Borkotoky
Phone no/Alternate Phone no.	03774285607
Mobile no.	9435350974
Registered Email	jinku69@gmail.com
Alternate Email	iqacdrcollege49@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.drcollege.ac.in/page-details.php?name=Report-of-AQAR&pgurl=ce9b81c9b5f807371bee5ad73
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.drcollege.ac.in/pdf/7b1024cfb79118c93a36434f0c00045f5abb9e9b.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	2.69	2004	08-Jan-2004	07-Jan-2009
2	A	3.11	2011	08-Jan-2011	07-Jan-2016

6. Date of Establishment of IQAC	21-Nov-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
wall Magazine competition	01-Sep-2019	15

	1	
Covid Awareness Programme	19-Mar-2020 2	6
Fit India Movement	29-Aug-2019 1	150
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
D.R.College	education Excursion	Director of Higher Education	2019 365	100000
D.R.College	General Development	UGC	2019 365	1100000
D.R.College	Equity Initiative	RUSA	2019 90	170000
D.R.College	Equity Initiative Grant	RUSA	2019 90	18889
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.up gradation of e resources with student amenities

2. Literary competition like wall magazine

3.Orientation programme for new students under CBCS scheme

4. Preparation of prospectus, college routine and academic calendar

5 Research activities for students and teachers:annual volumes of New Horizon and Reflection were published

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Students and Teachers' seminar. workshops and conferences to be held regularlydf	conduct regularly
2. Encouraging initiative regarding Use of e resource available in the college.	established a new facilities for e-resource
3. Up gradation of health and hygiene facilities.	Purchased more equipment and conduct regular awareness programme
4. Development of college campus and boundary	developed the campus by constructing pavers and concrete road
5. Construction of open air stage in the college premises	Plans and estimates have become ready.
6. A new entrance gate proposed to be constructed	Plans and estimates have become ready.
7. Completion of Conference Hall for Arts departments	Tenders process completed
8. Reconstitution of departmental rooms and classrooms for Arts section	Renovated three classrooms for Arts department
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	29-Jan-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2019
Date of Submission	26-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows the academic calendar of affiliating university and curriculum is fixed by affiliating university and the college keeps the university informed through Internal Semester Monitoring Committee.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	BA	01/07/2019
Nil	BSc	01/07/2019
Nil	PG	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	36	75

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>As per earlier practice, the IQAC called for a meeting among the Heads of The Departments to prepare a bilingual feedback format as per NAAC format guidelines with small modifications suited to the institution. It was proposed in the meeting that all future feedbacks would be taken online as per NAAC guidelines. Feedback was taken on: Questionnaire 2: Students Feedback on teacher Questionnaire 3: Students overall evaluation of the programme and teacher Teacher members are selected randomly from the departments as supervisors to carry out feedback interchangeably across the departments. The feedback forms are distributed among the students in the presence of the supervisor and the collected fill up formats are then submitted to the Head of the Institution. The feedback forms are then handed over to an External Evaluator who derived the average feedback value for the institution. The individual feedback report was then handed over to the respective departments while both the individual and departmental feedback reports were submitted to the IQAC for necessary perusal and information. The Heads of the departments were then invited by the Head of the institution and consulted for adopting necessary remedial measures to deal with shortcomings, whatever was found in the feedback report.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Major in Economics, English, Assamese, Education, History, Philosophy, Political Science	450	1423	477
BSc	Major in Physics, Chemistry, Mathematics, Zoology	200	925	229

	ogy, Botany, Statistics, Computer Science, Biotechnology			
BCA	computer	20	25	6
MSc	Life Science	16	112	16
PGDCA	computer	20	18	7
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1695	32	53	4	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
Nil	Nil	Nil	Nil	Nil	Nil
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is no standard mechanism for student mentoring system but college enrolls students in major course only because of which they are under regular and constant watch of the departmental teacher members as their mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2110	53	1 : 40

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
60	53	7	Nil	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2019	Dr. Rajeev Basumatary	Assistant Professor	Tiger land India Film Festival Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
PGDCA	Nill	year	24/07/2019	Nill
BCA	Nill	Semester	17/06/2019	03/12/2019
MSc	Nill	Semester	13/06/2019	24/07/2019
BSc	Nill	Semester	31/05/2019	16/07/2020
BA	Nill	Semester	31/05/2019	16/07/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college conducted in sem examinations under the new CBCS programme, departmental seminars, assignments and maintains attendance register as per guidelines of affiliating university. The Internal assessment marks are given after assessment of performances in the above indicators. The individual departments maintain record register.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC prepared academic calendar in accordance with university calendar in the beginning of each academic year. The academic calendar mentions student registration process, admission time, in semester and end semester examination time schedule, dates of assignments, group discussion, student feedback and other co-curricular activities. As regards other extracurricular activities, it mentions college foundation day, students' election days, celebration of special days and festivals, holidays, study leaves.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.drcollege.ac.in/all_news_academic.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	PGDCA	Nill	9	9	100
Nill	MSc	Life Science	16	16	100
Nill	BCA	Nill	6	6	100
Nill	BSc	Major in P	155	92	59.35

		ysics, Chemistry, Mathematics, Zoology, Botany, Statistics, Computer Science, Biotechnology			
Nil	BA	Major in Economics, English, Assamese, Education, History, Philosophy, Political Science	373	176	47.18

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	548	UGC	170000	170000
Minor Projects	548	UGC	160000	135000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of Life Science	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	Nil
International	Botany	3	Nil
International	Mathematics	2	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
Chemistry	2
Botany	1
Zoology	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	2	12	Nil	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day Celebration	NSS, D.R.College	2	25
Cleanliness drive in Garampani Reseve	NSS, D.R.College	1	13
National Youth Parliament	NSS, D.R.College	10	56
Environmental Awareness Programme	Extension Activity Cell,D.R. College	4	30
5th International Yoga Day	Extension Activity Cell,D.R. College	14	105
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activities
Youth Parliament	NSS	NATIONAL YOUTH PARLIAMENT	1	11
Swacch Bharat	NSS	CLEANLINESS DRIVE, NAMBOR	1	13
Swacch Bharat	NSS	CLEANLINESS DRIVE, COLLEGE CAMPUS	3	22
Health Awareness	NSS	YOGA DAY CELEBRATION	7	15
Swacch Bharat	NSS	SINATOLI TEMPLE TURTLE POND CLEANING	1	20
Health Awareness	NSS	ONLINE YOGA DAY COMPETITION	Nil	10
Extension Activities	NSS	NE NSS FESTIVAL	Nil	3
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
41.5	31.65

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Nil
Value of the equipment purchased during the year (rs. in lakhs)	Nil
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
soul	Partially	2.0 (LE)	2011

4.2.2 – Library Services

Library	Existing	Newly Added	Total
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Service Type						
Text Books	28464	3784838	280	300000	28744	4084838
Reference Books	8809	2136579	95	57000	8904	2193579
e-Books	3136235	205900	Nil	Nil	3136235	205900
Journals	23	456895	Nil	6500	23	463395
e-Journals	6236	11800	Nil	5900	6236	17700
Digital Database	1	Nil	Nil	Nil	1	Nil
Others(s pecify)	1	2080000	Nil	Nil	1	2080000
Others(s pecify)	11	207360	Nil	25920	11	233280
Others(s pecify)	11	198120	Nil	2600	11	200720
Others(s pecify)	20	999695	Nil	21385	20	1021080

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	152	40	10	20	40	12	16	2	4
Added	0	0	0	0	0	0	1	0	0
Total	152	40	10	20	40	12	17	2	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.5	4.1	4	3.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

(i) The existing infrastructure for differently abled remains under the supervision of the Health and Hygiene Cell to be specially used by the Individual departments and necessary information regarding this has been provided in college website link for the benefit of the students. (ii) Bibliography Café, i.e. E-library is maintained as an extended arm of the central library under the supervision of the Librarian of the college. The necessary information about the online sources of texts and e-journals are available in the college website. (iii) Other facilities regarding students oriented infrastructure like safe drinking water, student grievance redressal box and first aid box etc. and related information are communicated to the students through the students union and links provided in the college website.

<https://www.drcollege.ac.in/page-details.php?name=Central-Library&pgurl=1ae9cc580db544df3c4710581>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1. SN Roy Memorial 2. Purnakanta Gohain Memorial 3. Dr. A.N Dutta 4. Late Ranjan Kr. Padmapati Sarma Tamuly Memorial	10	32000
Financial Support from Other Sources			
a) National	1. Ishaan Uday UGC 2. Ex-Servicemen 3. Sainik Welfare	54	274200
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Interview and Group Discussion	07/03/2020	58	National Career Service

Career counseling on Emerging technology	27/09/2019	98	NIELIT, Assam
Employability enhancement training	03/06/2019	40	Tata Consultancy Service
Yoga training camp	21/06/2020	20	Under UGC CPE action plan
Yoga training camp	21/06/2019	105	Under UGC CPE action plan
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Employability Enhancement Training	Nil	40	Nil	16
2019	Lecture on Research Career at IISC	Nil	72	Nil	Nil
2019	Lecture on Emerging Technologies and How to build a career on it	Nil	98	Nil	Nil
2019	Workshop on Personal Interview and Group Discussion	Nil	75	Nil	Nil
2020	Workshop on Personal Interview and Group Discussion	Nil	58	Nil	Nil
2020	Webinar on Communication Skill	Nil	113	Nil	Nil
2020	Webinar on "Small Tea Cultivation and Economic Development of Assam"	Nil	70	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	90

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Tata Consultancy Service	40	16	Nil	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	Nil	NA	NA	NA	NA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Minor Games	Inter College	16
Youth Festival 2019, DU	University	3
All Assam Debate, Rajiv Gandhi Institute of Petroleum Technology	Inter College	2
All Assam Debate, DKD College	Inter University	2
All Assam Debate, Moran Mahila Mahabidyalaya	Inter College	2
All Assam Debate, Barhola College	Inter College	1
All Assam Quiz Competition, Sarupathar College	Inter College	2

All Assam Quiz Competition, Golaghat Commerce College	Inter College	2
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	NA	NA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. The death anniversary of Dr. Bhupen Hazarika was celebrated by the college students union with a prose writing competition held in the college campus at district level on 05/11/2019. The students union also represented the college team of participants at the Dibrugarh University Youth festival and several competitions in the state. National Unity day, Police Day were actively participated by the students of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

5000

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Meet Bhakh Divas was jointly organised by Alumni Cell of D.R. College on 11.02.2020 in collaboration with Golaghat Press Club and Assamese department of D.R. College. Dr. Nagen Saikia, an alumni, literatuer and ex-Rajyasabha member was felicitated by the Alumni along with 80 other social organisations. 2. A day long programme was organised and Dr. Naren Kalita, renoened literary award winner delivered speech on his study of and research in the area of manuscript painting of Assam.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The College has provided significant empowerment to its teachers and it undertakes efforts of providing them with a significant role in decision making, control over their work environment and conditions, and opportunities to serve in a range of professional roles both inside and outside the college campus. 2. Students are encouraged to exercise their decision-making role in

the education process like fixing up schedule of class tutorials and internal examinations, mainly through the Students Union of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	On Spot Open Admission process was continued to ensure transparency and criterion of merit in the admission process.
Industry Interaction / Collaboration	It aims at continuing professional tie ups with the Oil Industries, particularly the Numaligarh Refinery Limited and local tea garden industries and with government departments such as agriculture, social welfare, pollution control board , sports association and other nodal NGOs for carrying out its co-curricular as well as extension activities.
Library, ICT and Physical Infrastructure / Instrumentation	1. Static IP internet connectivity for Video Conferencing 2. E-Resource materials were purchased 3. Digital classroom equipments were purchased.
Examination and Evaluation	The authority has adopted a central evaluation process coupled with seminars, workshops, group discussions and regular guardian meetings to keep parents informed about the incremental growth and development of the students.
Teaching and Learning	The college authority aims at optimum utilization of the existing classrooms, laboratories, computer laboratories and conference room through installation of audio-visual and digital equipments and infrastructure development under CPE plans.
Curriculum Development	Curriculum revision is done by the university once in 4 to 5 years. The mechanism of revising the curriculum as well as opening of new academic programmes is devised by the undergraduate board of studies of the university constituted from time to time of the senior teachers of affiliated colleges.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The college authority made extensive use of mobile apps like Whats App and

	Telegram to use them as mode of communication with the faculty members and office staff members by creating numerous groups for immediate dispatch of messages and information regarding orders, instructions and activities of the college. In addition, the college has adopted campus announcement system for urgent communication with the students.
Finance and Accounts	The college uses the Academic DCL software for transparent functioning of the finance and accounts section of the college. It has yielded greater accuracy in financial transactions and regular audit of account books and maintenance of transactions.
Student Admission and Support	The college uses online admission process for prospective students of the college. The admission process involves uploading of forms in the college website and submission of filled up forms by the students. Up gradation of admission process was done by setting up of server with networking system in the college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NA	NA	NA	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Faculty Development Programme	11	31/10/2019	14/11/2020	7
Short Term Course	3	23/09/2019	15/05/2020	7
Refresher Course	1	31/10/2019	14/11/2019	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1	1	1

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal audit through retired govt. officers and external financial audit is done by government auditors. In case of UGC, RUSA, funds the institutions takes the service of Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. On the day of the distribution of final graduation reports, the parents were invited along with students to collect the reports and remedies were suggested and opinions exchanged regarding the due course of remedial efforts to be undertaken regarding academic performance. 2. The departmental teachers were generally asked to emphasize on parental involvement in regard of students performance in internal assessments. 3. The alumni meets were utilized to prevail upon parents to undertake a proactive approach regarding such college activities which necessitated parental involvement.

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. All the departments have been provided with ICT facilities such as LCD projector, Laptops and digital interactive board, internet facility and e-resources purchased centrally for each department. 2. The IQAC, AC and the Principal himself try to devise a comprehensive evaluation plan and review the good practices related to quality enhancement of students. Special consideration is given to maintenance of cooperation among students' groups within the campus and evidence of such solidarity is seen in times of crisis. 3. The admission committee of the college usually includes teacher members of the "Prateeti", a woman forum of the college and they take due care of the fact that girls- students have proper access to the admission process and are not discriminated for any other considerations than merit.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	International day against Drug Abuse and Illicit Trafficking was observed on 26.06.2019 with active participation of District police officials..	26/02/2019	26/02/2019	26/02/2019	250
2019	Celebration of Fit India Movement by taking pledge in different classrooms.	29/08/2019	29/08/2019	29/08/2019	200
2019	70th Constitutional Day was organised where 30 teacher	26/11/2019	26/11/2019	26/11/2019	120

members and 120 students participated in the event

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	NA	NA	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. A campus beautification cell works round the clock to maintain and develop a green campus in the college: It supervises Plantation and Gardening works in the campus 2. The college preserves a large pond of approximately 0.50acre area which promotes pisciculture and an healthy eco-system in the campus 3.The department of Zoology regularly conducts environmental awareness programmes inside and outside the campus. The NSS carries out "swacch abhiyan" campaigns

keeping with the nationwide programmes

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.The college fraternity supports measures to promote NGOs, voluntary and civil society organisations and activists at the regional and local level. It supports and holds dialogues with non-state activists on a wide range of issues including democratisation, respect for human rights and freedom of expression, women’s rights, education and the environment. 2.The college community of teachers and students try to highlight the problems of the rural people through media. The folk culture of the rural masses is brought to the limelight by inviting the artists to perform in the college auditorium during college functions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.drcollege.ac.in/pdf/cb9a1cf33f6b90183d4724b6d01100fd4b51c1d9.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College tries to adopt the directives of higher education with a combination of co-curricular and extra curricular activities and it has helped in fostering human resource development and capacity building amongst the students of the region. The institution has always tried to ensure easy access of higher education to the students, thereby serving the cause of social justice and equity fostering national development. The general curriculum of seminars, workshops, sports activities and social functions of the College help in spurring over all skill-growth of the students and it is essential to foster global competencies amongst them and prepare them for the future. The institution tries to maintain a vibrant atmosphere involving many people and organizations from time to time so that students inculcate value system keeping up with the cultural, economic and environmental realities. There is tremendous emphasis on the use of technology the departments have been computerized and students enjoy easy access to the Computer Learning Center with Internet facility and technology.

Provide the weblink of the institution

<https://www.drcollege.ac.in/pdf/b6b71959e01b875207db15ef05d2b93e2011920b.pdf>

8.Future Plans of Actions for Next Academic Year

1. Students and Teachers’ seminar. workshops and conferences to be held regularly 2. Encouraging initiative regarding Use of e resource available in the college. 3. Up gradation of health and hygiene facilities. 4. Development of college campus and boundary 5. Construction of open air stage in the college premises 6. A new entrance gate proposed to be constructed 7. Completion of Conference Hall for Arts departments 8. Reconstitution of departmental rooms and classrooms for Arts section